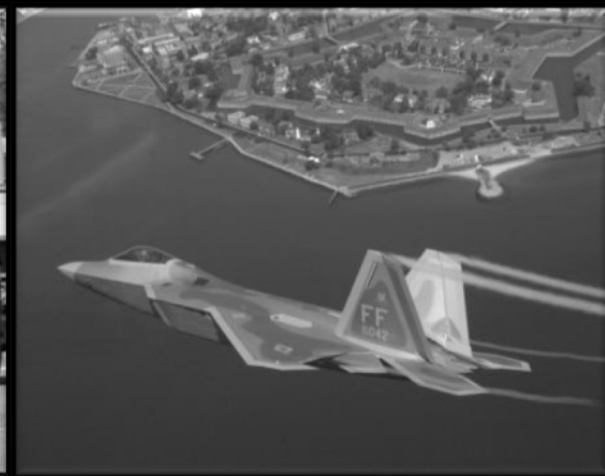




# DEFENSE LOGISTICS AGENCY

AMERICA'S COMBAT SUPPORT LOGISTICS AGENCY



How to Enroll  
Application for Participation



# Enrollment

- To enroll in the 1033 Program:
  - An LEA must complete an Application for Participation
- The Chief Executive Official of the LEA must sign the application.
- The State Coordinator will validate/sign the application and forward to LESO for approval.
- Federal agencies work directly with the LESO
- LESO will approve/disapprove after it has been coordinated with DOJ, then the agency's new DODAAC will be sent to the State Coordinator, or for Federal, back to the agency.



# Application Information

- Located on our website:
  - <http://www.dispositionservices.dla.mil/leso/pages/default.aspx>
  - -“Forms” tab
  - -“LEA Application for Participation”
- Form fillable once downloaded to your computer
- Digital signature capable



# Common Mistakes

- New or Update Box not checked at the top of the form
- P.O. BOX – Must be a physical address
  - P.O. Box may be entered in the Mailing Address Block
- Not legible – Form Fillable and can be typed
- No SIGNATURES on application



Ensure all contact information is accurate.

If printed versus typed, please make sure the print is legible.

Note that we have added a mailing address section (if different than the physical address) based on your feedback.

Applications must be updated when address or agency name changes occur. Work with your State Coordinator and Federal agencies work directly with the LESO.



# DEFENSE LOGISTICS AGENCY

AMERICA'S COMBAT LOGISTICS SUPPORT AGENCY

